

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of September 29, 2015
Date: September 29, 2015

Members Present: Anderson, Bertch, Bohnet, Brooks, Cannell, Collins, Cosby, Depta, Doherty, Hutchins, Ives, Jbara, Johnson, McCurdy and Schlack

Guests Present: Tom Hamann

Staff Present: Horton

Discussion and Action Items

- Minutes of the September 22, 2015 meeting were approved as amended.
- Travel
 - Ken Barr Jr to attend the Michigan College Personnel Association Annual Conference in East Lansing, MI on October 25, 26, 2015.
 - Michelle Adams and Bob Bechtel to attend the Information Builders Detroit User Group at the Ford Learning & Development Center, Dearborn, MI on October 8, 2015.
 - Ben Ash and Dixie Litchard to attend the Michigan Veteran Affairs Agency's *Veterans Expo* in Flint, MI on November 6,7, 2015.
 - Cynthia Schauer, Darrell Davies, Gordon Bielby, Vern Mills, and Jack Bley to attend the Michigan Community College Biology Conference at KVCC on October 9,10, 2015.
 - Tom Buszek, Roxanne Bengelink, Maryalice Reck, Rick Garthe, Bill Wangler, Christine Gearig, and Larry Taylor to attend the TRENDS Conference in Traverse City, MI on October 15,16, 2015.
 - Cristina Babaris, Krysta Mahl, Justin Wood, Erik Funke, Nathan Lee, and Madison Mazer to attend the PTK Mini Honors Conference at Macomb Community College on October 23-25, 2015.
 - Chris Karbowski and Gerri Jacobs to attend the Student Success Summit in Lansing, MI on October 1, 2, 2015
- Grants
 - Several grant applications to be submitted this week.
- Board Goals
 - Presentations on Board Goals will be scheduled throughout the year. Benchmarks and outcome measures will be included.

Personnel Items

- Kudos
 - Kudos from Laura Cosby to presenters and organizers for the outstanding Counselor Breakfast: EJ Bast, Megan Pauken, Mary Morehouse, Diane Vandenberg, Dennis Bertch, Gerri Jacobs, John Korycki, Rachel Bair, Felix Brooks, Jim Taylor, and Tom Buszek.
- Reality Checks-
 - Enrollment – budget – long term planning/forecasting.
- Hires, Resignations and Retirements
 - Greg DeHaan, PT Computer Lab Assistant, hired effective September 22, 2015.
 - Michael VanderPloeg, Assistant Men's Basketball Coach, hired effective September 28, 2015.
 - Damiah Tucker, PT Basketball Game worker, hired effective September 28, 2015.
 - Roque Infanzon-Mendoza, PT Spanish Tutor, hired effective September 28, 2015.
 - Renae Skutnik transferred from Program Manager to Employment Manger, effective October 26, 2015.
 - Alexander Hoopes, PT Lab Coordinator, Physics, resigned effective October 1, 2015.
- Guided Pathways Discussion
 - Presentation by Thomas Hamann (Center for New Media): the use of Guided Pathways and Academic Course Maps to encourage students to decide on their program of study and follow the steps to certificate or degree completion. Connection – Entry – Progress – Completion
 - Next Steps: Cohort II application.
- Campus and Building Legends
 - Change legends for the Culinary and Allied Health building (CAH) and for the Groves Center campus (GRV).
- Community Open Swim – KVCC will continue to operate open swim with no changes at this time.
- Strategic Value Resolution
 - Thank you from Kathy Johnson for your ideas/updates. Document to be presented at October Board Meeting.
- State Budget Development Process – bring back next week.
- KVCC Budget Development – pending audit completion.
- College Wide Meeting – October 16, 2015
 - University Center
 - Early Middle College
 - Guided Pathways

- Student Success Center-retention data

- Other
 - Automotive Open House – *after-hours* request for October 23, 3:00 p.m. – 7:00 p.m.
 - PTK Induction Ceremony – *after-hours* access until 5:00 p.m. on October 17, 2015.
 - Early Middle College – KVCC and KRESA will work together on this project - sharing the cost and facilities to significantly increase the number of high school graduates and build enrollment and graduation rates at KVCC.
 - Dean McCurdy has been in discussions with Van Buren Technology Center for possible culinary and agriculture partnerships. There is also discussion on transfer agreements with nearby universities.
 - October 2 – Electronics Recycling Event at KVCC – 10:00 a.m. to 5:00 p.m.
 - Phone system upgrade postponed.
 - Emergency Response Training next week for Cabinet members.
 - Active Shooter Training will be with small groups in selected areas of the campus.
 - Felix Brooks will be interviewed by *Encore* Magazine in November regarding his diversity work. Strategic Planning is on-going for diversity and inclusivity.
 - Craig Jbara is working on Continuing Education/Life Enrichment discussions. Outreach program meeting in the Edison neighborhood next week.
 - Brewing scholarship available in January from a local brewery. Discussions are in process to encourage other brewers to participate in the scholarship program.
 - University Center – updates for Davenport University. Siena Heights in early discussion stages. Bellevue (Nebraska) offers on-line programs and is interested in a partnership with KVCC. Other higher education schools are in the early discussion stage.
 - On-line teacher certification fall class begins October 9. The six week online course is designed to provide participants with the experience of being an online student while introducing them to pedagogical and technical issues of online teaching. (ETOM for more information).
 - The joint insurance committee held their first meeting last Friday; the next meeting is scheduled for October 23. The committee includes faculty, staff and administrators. The group is looking at plan design changes that would take effect in January 2016, January 2017 and January 2018.

~Next Meeting is October 6, 2015, 8:00 a.m. in the Board Room 3365~